



**Adelaide
University
Union**

Adelaide University Union
Board Meeting Agenda
February 2019

15-02-2019



Mission, Vision and Values

Vision

Our belief is that an educated, engaged and passionate community can change the world for the better.

Mission

The Union strives to enrich the student experience by ensuring:

- I. that the student voice is heard and valued;
- II. that the full range of student communities is fostered and engaged;
- III. the health, safety and wellbeing of students which allow for development, both individually and collectively.

Values

Our values lie at the heart of what we do and our commitment to these principles will allow for our individual differences to be overcome.

- Accessible Education

The Union recognises that education is one of the most powerful determinants in a person's life and that it must be accessible for all students regardless of social or economic status.

- Diversity

The Union recognises that within the student community there are many communities defined by gender, ethnicity, faith and economic status, etc. Each community possesses a unique student experience and we value, embrace and promote that diversity.

- Partnership & Community

The Union believes that the University experience will be richer for students if it includes interaction with a broader range of community partners, whether they be social, cultural, sporting, charitable or business.

- Professionalism

The Union recognises that the task of representation requires the highest standards of ethical behaviour, efficacy, and service, as well as management and professional skills all aimed at delivering benefits for students.

- Democracy

The Union is committed to a student organisation governed by the students of the University of Adelaide and seeks to foster and strengthen democratic decision-making processes.



Adelaide University Union Board Meeting Agenda

For the meeting on 15th of February 2019

In the Board Room at 5:00pm

1. Acknowledgment of Traditional Owners and Apologies **00**

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2. Declaration of Conflict of Interest **00**

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items **00**

Recommendation:

That all unstarred items are approved.

4. Minutes of Previous Meeting **00**

Recommendation:

That the Board accepts the minutes of the meeting of the 23rd January 2019 as a true and accurate record.

5. Appointment of Board Secretary **OO**

Recommendation:

That the Board appoint Rami Saaid to be the Board Secretary.

6. Matters Arising From Previous Minutes* **OO**

Matters	Person Responsible	Status
That Hugh Sutton to raise name change issue with the Student Media Committee.	Hugh Sutton	In Progress

7. AUU President's Report* **OO**

8. Clubs Committee Chair's Report* **SW**

9. Affiliates Policy **OO**

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Create Affiliates Policy

10. Any Other Business

11. In-Camera Items* **OO**

12. Close:

Next Meeting: 18/03/2018

Close of Submissions: 11/03/2018

Persons Responsible for Agenda Items:

Oscar Ong (OO)

Stella Woo (SW)



Adelaide University Union Board Meeting Minutes

For the meeting on 23rd of January 2019

In the Board Room at 6:15pm

Present:	Apologies:
Oscar Ong (AUU President, Chair)	Jing Soong Goh
Hugh Sutton (AUU Vice President, Student Media Chair)	
Arabella Wauchope (Executive)	
Stella Woo (Clubs Committee Chair, Executive)	
Tamsin Anspach (Executive)	
Patrick Kennewell	
Patrick Stewart	Minutes Secretary:
Michael Physick (Observer)	Laura Coppola
Gary Sutherland (Observer)	Visitors:
Iacovos Digenis (Observer)	Leighton McDonald-Stuart, Kian Rafie-Ardestani, Angus Heaton, Henry Lodge

Meeting opened at 6:15pm.

1. Acknowledgment of Traditional Owners and Apologies

OO

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region

and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2. Declaration of Conflict of Interest

OO

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Casual Vacancy Left by Xinwei Wang

OO

Recommendation:

That the Board resolves to fill the casual vacancy of a Student Elected Director, left by Xinwei Wang with Angus Heaton, who the Executive Officer has confirmed is the person to be appointed in accordance with Section 10 of the AUU Constitution. This appointment is effective immediately.

Patrick Stewart discussed the democratic arguments against filling a casual vacancy and declared he will be abstaining from this vote.

Arabella Wauchope questioned the precedence of having a vacancy being filled by the 7th position.

Moved: Hugh Sutton

Seconded: Siqi (Jeffrey) Yang

Dissent: Patrick Stewart

Abstain: Patrick Stewart, Tamsin Anspach, Arabella Wauchope

CARRIED

4. Unstarred Agenda Items

OO

Recommendation:

That all unstarred items are approved.

Patrick Stewart requested to star all items in the agenda.

5. Minutes of Previous Meeting

OO

Recommendation:

That the Board accepts the minutes of the meeting of the 3rd December 2018 as a true and accurate record.

Moved: Siqi (Jeffrey) Yang

Seconded: Hugh Sutton

CARRIED

Recommendation:

That the Board amends the minutes of the meeting of the 12th June 2018 as recommended.

Oscar Ong confirmed that the minutes in the agenda is correct which Iacavos Digenis provided few hours before the meeting.

Iacavos Digenis argued that the ruling cannot be changed and stated Oscar Ong agreed with the previous minutes. The chair declared that Iacavos Digenis's latter point was out of order.

Patrick Stewart raised a point of order dissenting on the chair's ruling.

Moved: Patrick Stewart

FAILED

Oscar Ong asked for advice of Gary Sutherland. Oscar Ong agreed to the amendment of rescinding the previous motion instead.

Amendment:

That the Board rescinds the motion passed on the meeting of the 12th June 2018 which reads: That the AUU supports the NUS Education department's "Books not Bombs" campaign, by promoting the "National Days of Action" (NDA) called by that department in the future. This promotion will include, at least, a social media post for each NDA and the inclusion of NDA promotion leaflets on AUU stalls in relevant periods

Moved: Hugh Sutton

Seconded: Siqi (Jeffrey) Yang

Dissent: Tamsin Anspach, Patrick Stewart

CARRIED

6. Matters Arising From Previous Minutes*

OO

Matters	Person Responsible	Status
That Oscar Ong meet with Ali Amin to discuss about academic board allocation status.	Oscar Ong	Completed
That Gary Sutherland add Hugh Sutton, Patrick Stewart and Tamsin Anspach to the online board induction.	Gary Sutherland	Completed

7. AUU President's Report*

OO

Oscar Ong gave an update regarding the meeting with Ian Thompson. He stated that some medical clubs will now be allowed to participate in AHMS O'Week after speaking with Ian Thompson. Patrick Kennewell clarified that only faculty specific clubs can be at the AHMS and some clubs are still left out.

Oscar Ong and Patrick Stewart gave an update on the Strategic Plan Consultation.

8. Clubs Committee Chair's Report*

SW

Stella Woo gave an update on the Clubs Committee and the first meeting held this year.

9. Student Media Chair's Report*

HS

Hugh Sutton gave an update on organising the first Student Media Committee's meeting.

10. Student Radio Name Change

OO

Recommendation:

That On Dit Radio be renamed Student Radio.

Patrick Stewart gave a background on the previous discussions surrounding Student Media and radio naming.

Oscar Ong stated that he consulted with the Marketing Manager and he is supportive of the name change.

Iacavos Digenis mentioned that there are merits to retaining the name On Dit Radio.

Hugh Sutton talked about the previous discussions regarding the name and thinks it should be brought to the next Student Media Committee.

Action: Hugh Sutton to raise this issue with the Student Media Committee.

11. Rules Concerning The Conduct of Annual Elections By-Elections and Referenda Reform

OO

Recommendation:

That the Board endorses the reform structure proposed.

Iacavos Digenis and Patrick Stewart discussed the merits of more board members being involved.

Oscar Ong discussed that this is the role of the executive and could insert the executive into the Draft Phase of the structure.

Arabella Wauchope discussed that the SRC should have an input in this process as the rules impact upon them too.

Gary Sutherland stated that it is the role of the AUU to enact and amend rules.

The structure is amended to:

Consultation Phase: The executive will receive input from three sources

1. Consultations with Election Tribunal
2. Consultations with the Returning Officer from the most recent elections
3. Consultations with Board Directors
4. Consultations with relevant sources

Draft Phase

1. The executive will consolidate all the information from consultations. The President will draft the proposed amendments to the rules.
2. The draft version will be sent to the Election Tribunal for review and formalise the wordings

Formalising Phase

1. The executive will comment on the draft and make further amendments if required
2. The amendments will be presented to the board

Oscar Ong agreed to amend the motion based on the structure proposed.

Amendment:

That the Board endorses the reform structure proposed as amended.

Moved: Siqi (Jeffrey) Yang
Seconded: Tamsin Anspach

CARRIED

12. Any Other Business

13. In-Camera Items*

OO

14. Close:

Meeting closed at 7:21pm.

Next Meeting: 18/02/2018

Close of Submissions: 11/02/2018

Persons Responsible for Agenda Items:

Oscar Ong (OO)
Stella Woo (SW)
Hugh Sutton (HS)

To: AUU Board
Subject: AUU President's Report
Date: 12/02/2019

From my last report, there has been significant PROGRESS made on several fronts.

1. O'Ball After Many, Many Years!

We've made it happen! O'Ball is finally happening after many years! We've received resistance initially as the university was insisting for it to happen on Thursday Night of O'Week, which clashes with Skulduggery, one of the event which was worked closely with the Adelaide Medical Students' Society. I am glad to say that after insisting that it is in the best interest of students' that we hold it on Wednesday, the university have agreed with us. This is a great victory for us and proof that we can work together for our students.

2. Meetings with University

Meeting with Vice Chancellor (24/01)

The meeting with the Vice Chancellor was very productive. I've stressed the importance for the university to work closely with the AUU and the good intention that I have to be actively involved with the University's plans. He then introduced me to a series of plans that the university has. I see this as a starting point for the AUU to be included in the decision-making structure since the 2018 board, a significant step from where we were two months ago. A series of meeting with infrastructure and external relations was then made possible through this meeting.

Meeting with Virginia Deegan (Infrastructure) (29/01)

The meeting was requested by the VC for Virginia to give me a brief and get my feedback on the Public Realm Concept Design that the university have. I raised that there is a significant lack of considerations towards clubs in the design. I also raised the point that we have 6,000 clubs' members that are contributing to the campus culture and need to be considered as they will create the "sticky campus". I was then able to organise a meeting of Clubs Committee with Virginia for further consultations with clubs' representatives. This is a big step after the RCC issue.

Annual Meeting of University Community (4/02)

I attended the annual meeting where the Vice Chancellor presented the Strategic Plan. This was the first time where affiliates were mentioned in the Strategic Plan - under Magnet for Talent.

Meeting with Colleen Lewig (Student Life) (4/02)

I met with Colleen to understand further about Student Life and what the potential collaborations with the AUU were. I raised several points about international students' engagement and concluded that more opportunity should be provided to the AUU especially during International O'Week to engage with our international students. This led to the participation of the AUU in the 'Get Connected' sessions. I also raised the potential collaborations of their Friday International Students breakfast with Student Care.

Meeting with Inga Davis & Alice Robinson (External Relations) (8/02)

The meeting with Inga and Alice was very productive as well. We talked about a range of issues and how the university can incorporate the AUU in the future event planning. I raised the point that the value of the AUU with clubs having more than 6000 students that are members of non-sporting clubs and approximately 4000 Union members, which equates to 10,000 plus students. I also raised that student groups and clubs are vital to developing a 'sticky campus' culture and Inga agreed and offered to potentially provide financial support in some of our events. One great outcome from the meeting was a Working Group of the Beating Heart of the City is set up to meet monthly and the membership is as follow:

AUU Representatives: Oscar Ong (AUU President), Stella Woo (Domestic), Jing Soong Goh (International), Kearin Hausler (AUU Staff)

External Relations Representatives: Inga Davis, Alice Robinson, 2 other staff TBD

This working group signifies us aligning ourselves with one of the five pillars of the strategic plan which will last till 2030. With Kearin being one of the members, this means that knowledge can be carried over to the next group of AUU Representatives. This also opens a line of direct communication with them to ensure the AUU is actively involved in the Strategic Plan.

RCC Fringe Information Forum (12/02)

Bruce Lines, the Chief Operating Officer organised a forum with AUU, SRC and clubs to clarify measures that will be in place to manage public access to campus, security, service of alcohol and other related issues. The recording will be available on the Infrastructure website.

After all these meetings, I believe I was able to put AUU in a better position moving forward and establish ourselves in all the major planning of the university. We will no longer be notified of only the outcome but also be included in the decision-making progress.

3. Clubs Committee

Meeting with Virginia Deegan (Infrastructure) (Clubs Committee) (12/02)

After the initial meeting with Virginia, I set up this meeting to allow clubs input in the future planning. A range of points were raised including retaining 'Sticky Campus' culture, the need for good quality space (i.e. weather resistance, power, water source), the after implications (i.e. unusable space (lawns) 2-3 months after RCC) of an external event and incentive for clubs to activate the spaces. I made the point about the value of clubs in providing the 'sticky campus' very clear and insisted that clubs should be prioritised over external groups. After my proposal of grant program changes, there has been a significant increase in clubs' interest in organising bigger and better events as they have been equipped with the tools to act and the only thing they are lacking now is the space to organise these events. The two clubs' representatives were very well-spoken and provided a clear picture of the problems clubs are facing when they try to use a space. A list of actions was consolidated for clubs committee and infrastructure to follow up. Additional meetings will be organised for the clubs committee to think more about a strategic plan to have clubs to 'stick' around campus more. A follow-up meeting will be organised with Virginia once we've got all the specific information and data required.

4. Meetings with the Executive Officer

I have been maintaining weekly meetings with Gary regarding operations of the AUU especially O'Week.

5. 'Get Connected' Forum

Stella Woo, the Clubs Committee Chair represented the AUU in the 'Get Connected' Forum which was well attended by International Students to talk about the AUU. Clubs was one of the main focus in the presentation and sparked great interest among the students.

6. Department Inductions

I have organised a AUU departments inductions for board directors on the 15th of February. I hope board directors will be able to understand and appreciate the way AUU operate after the inductions.

7. O'Week Volunteering

O'Week Inductions and Filming session were done with the board directors who are participating in volunteering.

8. Affiliates

a. SRC

The SRC have filled most of the committees' spot and working on the Counter Guide at the moment. The General Secretary has organised a calendar of meetings for Semester One.

b. Student Care

After chairing my first meeting of Student Care, I met with Ann and Terri to understand what the board can do to increase our engagement with our students. I've raised that it might be beneficial for board directors to attend breakfast club to talk to students. This is in the planning stage and I will consult with board directors about your availability.

Last but not least, I would like to express my deepest gratitude to every single one of our staff. They have worked tirelessly to deliver O'Week in a shorter time frame and now with O'Ball and Fresher's Fest, it has not been easy.

Yours Sincerely,
Oscar Zi Shao Ong
AUU President

To: AUU Board
Subject: Clubs Committee Chair's Report
Date: 11/01/2019

Dear Board Directors,

I have been working closely with the Clubs Committee regarding the meeting with Virginia Deegan from Infrastructure. I have set up a Facebook chat group with committee members to allow more informal conversations. We've also met informally to discuss the agenda of our meeting and points that each member would like to raise. The minutes of the meeting will be made available to everyone. There will be additional meetings to be scheduled to get the committee to brainstorm about what spaces are best for clubs and the strategy moving forward.

If anyone has any questions/suggestions, please contact me and we can organise to discuss your concerns.

Yours Sincerely,

Stella Woo
Clubs Committee Chair

To: AUU Board
Subject: Affiliates Policy
Date: 13/01/2019

Dear Board Directors,

The AUU budgeted an amount of \$15,300 last year for affiliation fees (excluding SRC and Student Care). However, there is no reporting system in place to ensure that these funds are spent correctly. After discussing with the executive, we think that there is a need for the affiliates' president or equivalent to provide reports in reasonable frequency ensuring the students money are spent for the correct purposes.

The Affiliates Policy as shown in next page is recommended by the Executive for the board's approval after consideration in two meetings with consultation with the relevant AUU staff.

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Create Affiliates Policy

Yours Sincerely,
Oscar Zi Shao Ong
AUU President

AFFILIATES POLICY

AUTHORITY

A Policy of the Adelaide University Union (AUU) enacted
Pursuant to Clause 21 of the AUU Constitution

POLICY

1. Objectives

- 1.1. To ensure the efficient provision of services of Affiliates to students.
- 1.2. To ensure the fair and equitable treatment of Affiliates.
- 1.3. To ensure that Affiliates are accountable for the funds they receive.

2. Definitions

- 2.1. The definitions in Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.
- 2.2. 'Affiliated Head' means the elected President or equivalent of an Affiliate.
- 2.3. 'Affiliate' includes Student Representative Council (Adelaide) Incorporated, National Union of Students Incorporated and Council of Australian Postgraduate Associations Incorporated.
- 2.4. 'Affiliate' excludes Student Care Incorporated.

3. Interpretation

Interpretation of this policy is within the jurisdiction of the President, pursuant to the authority of Board.

4. Conditions of Funding

An Affiliate must satisfy the following requirements to be considered for funding in AUU Budget.

- 4.1. The Affiliate must provide an annual financial report to the Financial Manager by the last day of May in the following year.
- 4.2. The Affiliate Head must provide the President with a report every two months and an annual report on the activities, updates and achievements of the Affiliate.
- 4.3. The Affiliate must provide the President with the current version of its Constitution as it changes from time to time.
- 4.4. The Affiliate must comply with AUU values.
- 4.5. The Affiliate's members must meet the KPIs set by the AUU.

5. Enforcement of this Policy

- 5.1. Any Affiliate who does not comply with Clause 4 of this policy might risk losing funding.

Version Control Table

Version	Author	Date	Changes
V1.0	Oscar Ong		Enacted