



**Adelaide  
University  
Union**

Adelaide University Union  
Board Meeting Agenda  
July 2019

08-07-2019



## Mission, Vision and Values

### Vision

Our belief is that an educated, engaged and passionate community can change the world for the better.

### Mission

The Union strives to enrich the student experience by ensuring:

- I. that the student voice is heard and valued;
- II. that the full range of student communities is fostered and engaged;
- III. the health, safety and wellbeing of students which allow for development, both individually and collectively.

### Values

Our values lie at the heart of what we do and our commitment to these principles will allow for our individual differences to be overcome.

- Accessible Education

The Union recognises that education is one of the most powerful determinants in a person's life and that it must be accessible for all students regardless of social or economic status.

- Diversity

The Union recognises that within the student community there are many communities defined by gender, ethnicity, faith and economic status, etc. Each community possesses a unique student experience and we value, embrace and promote that diversity.

- Partnership & Community

The Union believes that the University experience will be richer for students if it includes interaction with a broader range of community partners, whether they be social, cultural, sporting, charitable or business.

- Professionalism

The Union recognises that the task of representation requires the highest standards of ethical behaviour, efficacy, and service, as well as management and professional skills all aimed at delivering benefits for students.

- Democracy

The Union is committed to a student organisation governed by the students of the University of Adelaide and seeks to foster and strengthen democratic decision-making processes.



## Adelaide University Union Board Meeting Agenda

For the meeting on 08<sup>th</sup> of July 2019

In the Board Room at 6:00pm

### **1. Acknowledgment of Traditional Owners and Apologies** **OO**

*We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

### **2. Declaration of Conflict of Interest** **OO**

*That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.*

### **3. Minutes of Previous Meeting** **OO**

**Recommendation:**

That the Board accepts the minutes of the meeting of the 17<sup>th</sup> June 2019 as a true and accurate record.

### **4. Matters Arising From Previous Minutes** **OO**

**Recommendation:**

That the board confirms the resolution Re: Student Media Rules of 17<sup>th</sup> June 2019 to:  
**AH**

Regarding the power granted in Clause 20 of the AUU Constitution concerning Rules, this Board resolves to:

Add:

Clause 7.8 Provide a report at each Student Media Committee meeting.

and authorises the EO to alter the Master Copy accordingly.

**5. AUU President's Report**

**OO**

**6. Clubs Conduct Policy**

**OO**

**Recommendation:**

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

**Create:**

Clubs Conduct Policy

and authorises the EO to create the Master Copy accordingly.

**Clubs Administrations Policy**

**Recommendation:**

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Amend:

Clause 7.1.1.1. Evidence of non-compliance with any section of Clause 10 and/or Clubs Conduct Policy.

Delete:

Clause 11

Renumber:

Clause 12 (old) to 11

and authorises the EO to create the Master Copy accordingly.

**7. Rules Concerning The Conduct of Annual Elections, By-Elections and Referenda**

**OO & AW**

**Recommendation:**

Regarding the power granted in Clause 20 of the AUU Constitution concerning Rules, this Board resolves to:

Add:

Clause 8.2.2 The Returning Officer must not have been a candidate in AUU Annual Elections within the last five years and/or the Executive Officer of the AUU.

Renumber:

Clause 8.2.2 (old) to 8.2.3 (new) till Clause 8.2.9 (old) till 8.2.10 (new)

and authorises the EO to alter the Master Copy accordingly.

## **8. Any Other Business**

## **9. In-Camera Items**

**OO**

## **10. Close:**

**Next Meeting:** 19/08/2019

**Close of Submissions:** 12/08/2019

## **Persons Responsible for Agenda Items:**

Oscar Ong (OO)

Arabella Wauchope (AW)



## Adelaide University Union Board Meeting Minutes

For the meeting on 17<sup>th</sup> of June 2019

In the Board Room at 6:00pm

<b>Present:</b>	<b>Apologies:</b>
Oscar Ong (AUU President, Chair)	Michael Physick (Observer)
Hugh Sutton (AUU Vice President)	
Stella Woo (Clubs Committee Chair, Executive)	
Arabella Wauchope (Executive)	
Tamsin Anspach (Executive)	
Patrick Stewart	<b>Minutes Secretary:</b>
Angus Heaton (Student Media Chair)	Laura Coppola
Goh Jing Soong	
Patrick Kennewell	<b>Visitors:</b>
Siqi (Jeffrey) Yang	Felix Eldridge
Gary Sutherland (Observer)	Ali Amin

Meeting opened at 6:00pm

### 1. Acknowledgment of Traditional Owners and Apologies

OO

*We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

### 2. Declaration of Conflict of Interest

OO

*That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.*

*Item 5,6, 7 moved to be discussed first.*

### **3. Minutes of Previous Meeting**

**OO**

#### **Recommendation:**

That the Board accepts the minutes of the meeting of the 6<sup>th</sup> May 2019 as a true and accurate record.

Tamsin Anspach would like her dissent noted in the minutes. Oscar Ong agreed to amend the minutes.

**Moved:** Patrick Stewart

**Seconded:** Stella Woo

**CARRIED**

### **5. 2018 Audited Financials- Added to the pack**

**GS**

#### **Recommendation:**

**OO**

That the financial statements and notes as set out on pages 1 to 4 present fairly the company's financial position as at 31 December 2018 and its performance for the year ended on that date in accordance with the accounting policies outlines in Note 1 to the financial statements.

#### **Recommendation:**

That the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

#### **Recommendation:**

That the directors of the company declare that in the directors' opinion there are reasonable grounds to believe that the entity is able to pay all of its debts, as and when they become due and payable.

#### **Recommendation:**

That Oscar Zi Shao Ong is authorised to sign the Directors' Declaration for the Financial Report for the year ended 31<sup>st</sup> December 2018.

Andrew Tickle and Gary Sutherland presented the financial documents.

#### **Recommendation:**

That the recommendations are approved en bloc.

**Moved:** Hugh Sutton

**Seconded:** Tamsin Anspach

**CARRIED**

**6. Audit Report- Added to the pack**

**GS**

**7. AUU Management Representation Letter- Added to the pack**

**GS**

**4. Matters Arising From Previous Minutes**

**OO**

**Recommendation:**

**PK**

That the board confirms the resolution Re: Student Media Directors Elections Rules of 6<sup>th</sup> May 2019 to:

Regarding the power granted in Clause 20 of the AUU Constitution concerning Rules, this Board resolves to:

**Add:**

Clause 9.7 That campaigning for student media elections in any building on a campus of the University of Adelaide is banned, with the exception of places designated by the Returning Officer.

and authorises the EO to alter the Master Copy accordingly.

**Moved:** Patrick Stewart

**Seconded:** Tamsin Anspach

**CARRIED**

*Item 8 is moved to the last item.*

**9. AUU President's Report**

**OO**

Oscar Ong discussed what has happened in the last month, including working with Muslim students, RCC survey results, union house refresh project, timetable committee, student care etc.

Tamsin Anspach accused Oscar Ong for being hypocritical about empowering board directors because she didn't know about the Board engagement event.

Oscar Ong rebutted saying that it was mentioned in his report on the start of the year.

Tamsin Anspach also questioned the different voting systems for elections.

Patrick Stewart raised his concerns regarding voting systems too.

Gary Sutherland explained that the new preferential voting system is similar to Hare-Clarke.



Angus Heaton explained that the new rules were based off University Council rules.

Ali Amin clarified the systems.

Patrick Stewart raised concerns about the power to change systems and any possible changes to elections because of the new system.

Oscar Ong clarified that the two are similar and Andrew Starcevic told Oscar Ong that there are very small differences.

Hugh Sutton suggests tasking Oscar to review the changes would further extend changing student elections.

Ali Amin thanked Oscar Ong for raising the issues of trimesters with him and asked what Oscar's intentions are in regard to trimester. Oscar Ong explained that no decision has been made and the AUU is limited in what it can do, but will advocate for student representation on timetable working group etc.

Arabella Wauchope asked if Board can move a motion saying it doesn't support trimesters/if its' the responsibility of the board. Patrick Kennewell mentioned the SRC's potential role in student consultation in trimesters.

## **10. Clubs Committee Chair's Report**

**SW**

Patrick Stewart clarified how grants are approved by club's administrator etc. and if AUU is on track with budget for grants this year. Stella Woo responded that the Clubs Committee is on track with grants approval and explained the clubs' administrator approval process.

## **11. Student Media Chair's Report**

**AH**

Angus Heaton gave his report including On Dit distribution, restructuring, new editor appointment process, Student Radio.

Patrick Stewart asked how the meeting went and the responses of the editors. Angus Heaton noted that everything was eventually agreed upon.

## **Student Media Rules**

### **Recommendation:**

Regarding the power granted in Clause 20 of the AUU Constitution concerning Rules, this Board resolves to:

Add:

Clause 7.8 Provide a report at each Student Media Committee meeting.

and authorises the EO to alter the Master Copy accordingly.

**Moved:** Angus Heaton

**Seconded:** Hugh Sutton

**CARRIED**

**12. Minutes of Previous Student Media Committee Meeting 03-19**

**AH**

**13. Women's Suffrage Working Group Report**

**AW**

Arabella Wauchope gave her report and opened up for discussion the idea of an event for students and what the Board would like as an event.

**14. SRC President's Report**

**AA**

Ali Amin flagged that section 8 of the constitution has been amended. Ali discussed the RCC consultation, sexual assault harassment policy, St Marks, revamping roles etc, the review of university freedom of speech by Justice French, university online courses etc.

Angus Heaton clarified regarding St Marks' new master appointment.

**15. Clubs Administration Policy**

**OO**

**Recommendation:**

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

**Create:**

Clause 6.6.5 complete any additional documents as prescribed by Clubs Committee from time to time as it sees fit. For the avoidance of doubt, documents need not be physical in nature.

**Re-registration**

Clause 6.12 complete any additional documents as prescribed by Clubs Committee from time to time as it sees fit. For the avoidance of doubt, documents need not be physical in nature.

Clause 6.13 Full registration for a period of one-year may be granted by a Simple Majority of the Clubs Committee after the resolution after consideration of this report and any other materials provided to the Clubs Committee.

Clause 7.4.1.4 After the club's registration is frozen for longer than three months.

Clause 11 Club Conduct

Clause 11.1 Clubs must act in the best interests of the AUU as a whole.

Clause 11.2 Any conduct of a threatening, intimidatory, or violent nature, whether directed at other clubs, students or at any other person, and whether intended to coerce or otherwise, is strictly prohibited. For the avoidance of doubt, threats and/or intimidatory acts, need not be physical in nature.

**Amend:**

Clause 6.6 To be eligible to apply for a one-year period full registration, clubs must have:

Clause 6.10 Full registration for a period of one-year after the resolution may be granted by a Simple Majority of the Clubs Committee after consideration of this report and any other materials provided to the Clubs Committee.

Clause 7.1.1.1 Evidence of non-compliance with any section of Clause 10 and/or Clause 11.

Clause 12.2.1 Clubs Representatives must act in the best interests of the AUU Clubs as a whole.

**Renumber:**

Clause 11 (old) to Clause 12 (new)

and authorises the EO to alter the Master Copy accordingly.

Patrick Kennewell raised concerns with Clause 11.1 and the potential for issues with this.

Hugh Sutton agreed with Patrick Kennewell and the powers that Clubs Committee might have over Clubs.

Arabella clarified the wording of the clause.

Oscar Ong suggested adding in AUU Clubs.

*Meeting moved in camera at 7:02pm.*

*Meeting moved ex camera at 7:25pm.*

Oscar Ong explained that the board moved in camera because of conducts of certain clubs.

**Amendment:**

**Create:**

Clause 6.6.5 complete any additional documents as prescribed by Clubs Committee from time to time as it sees fit. For the avoidance of doubt, documents need not be physical in nature.

**Re-registration**

Clause 6.12 complete any additional documents as prescribed by Clubs Committee from time to time as it sees fit. For the avoidance of doubt, documents need not be physical in nature.

Clause 6.13 Full registration for a period of one-year may be granted by a Simple Majority of the Clubs Committee after the resolution after consideration of this report and any other materials provided to the Clubs Committee.

Clause 7.4.1.4 After the club's registration is frozen for longer than three months.

**Clause 11 Club Conduct**

Clause 11.1 Any conduct of a threatening, intimidatory, or violent nature, whether directed at other clubs, students or at any other person, and whether intended to coerce or otherwise, is strictly prohibited. For the avoidance of doubt, threats and/or intimidatory acts, need not be physical in nature.

**Amend:**

Clause 6.6 To be eligible to apply for a one-year period full registration, clubs must have:

Clause 6.10 Full registration for a period of one-year after the resolution may be granted by a Simple Majority of the Clubs Committee after consideration of this report and any other materials provided to the Clubs Committee.

Clause 7.1.1.1 Evidence of non-compliance with any section of Clause 10 and/or Clause 11.

Clause 12.2.1 Clubs Representatives must act in the best interests of the AUU as a whole.

**Renumber:**

Clause 11 (old) to Clause 12 (new)

and authorises the EO to alter the Master Copy accordingly.

**CARRIED**

**Moved:** Tamsin Anspach

**Seconded:** Stella Woo

### **8. Rebranding Presentation- Added to the pack**

**OO**

Oscar Ong explained the content of the presentation.

Ali Amin asked if a referendum is needed for rebranding name changes.  
Gary Sutherland discussed other universities changes to Union names.

Tamsin Anspach clarified that the name can be changed through the Board.

Arabella Wauchope asked Oscar Ong about survey results and if the Board could have access to those.

Arabella Wauchope discussed the way the review is being conducted and why the university and two separate bodies are conducting the review and that students should be engaged in the review process.

Hugh Sutton answered the role of student representatives is for this.

Patrick Stewart clarified the review process and concerns about going to the university and not consulting members and students.

Patrick Kennewell asked if decisions about the new brand would have to be brought to the board to which Oscar Ong responded yes.

Arabella Wauchope asked if she could be involved in discussions about the review.

Patrick Stewart discussed the importance of this review of the brand and the concerns of the board in making sure the process is executed well etc.

Hugh Sutton discussed it's a good idea.

### **16. Any Other Business**

### **17. In-Camera Items**

**OO**

**18. Close:**  
**Meeting closed at 8:27 pm.**

**Next Meeting:** 08/07/2019

**Close of Submissions:** 01/07/2019


**Persons Responsible for Agenda Items:**

Oscar Ong (OO)  
Patrick Kennewell (PK)  
Gary Sutherland (GS)  
Stella Woo (SW)  
Angus Heaton (AH)  
Arabella Wauchope (AW)  
Ali Amin (AA)

**To:** AUU Board  
**Subject:** AUU President's Report  
**Date:** 04/07/2019

1. Muslim Students

After I've increased the carpet cleaning frequency to twice per year, I am glad that I was able to help the carpets of the prayer room to be replaced- after a long wait! The Muslim staff and students welcomed the improvements and I have received a lot of positive feedback from students. We were mentioned in the Facebook post of ISSUA too!

 **Islamic Student Society of The University of Adelaide** 25 June at 19:48 · 🌐

Assalamualaikum!

Alhamdulillah, our beloved Musalla that serves hundreds of Muslim Students and the wider community, has had carpets replaced! The new carpets bring a fresh feel and look to our classic home on campus.

We would like to express our appreciation to Oscar Ong, the President of the Adelaide University Union, for raising this matter to the University. This gesture means a lot to the Muslims of our University Community.

And not forgetting thanks to our Brother Mohamad Kourghi, for liaising with the University for the installation of the carpets, and all the other Brothers who were involved in the process!

Come and have a look!

#MuslimOnCampus



 Thank you Oscar Ong 🙏❤️ 2

Love · Reply · 1w

 Thanks Oscar Ong 🙏❤️ 1

Love · Reply · 1w

 Thank you Oscar Ong! All the brothers and sisters will be very grateful. 🙏❤️ 1

Love · Reply · 1w

 Thanks Oscar Ong 🙏❤️ 1

Love · Reply · 1w

 Thank u mr President... 🙏❤️ 1

Love · Reply · 1w

 Thanks Oscar Ong you are my hero 🙏❤️

Like · Reply · 1w

↳ 2 replies

 Thanks Oscar Ong. You are the man.. 🙏❤️

Love · Reply · 1w

## 2. Overheard UofA Facebook Group

I have helped students resolved an issue about echo360. Students also raised concerns about parking around showgrounds. I have raised the issue with Kearin and his team will look into it.



## 3. RCC Survey

Kearin is working with the university on the releasing of results. Kearin, Ali and myself will be attending a presentation meeting of the RCC Survey Feedback with the consultants. I will update you more in the next meeting.

## 4. Engagement with University

Meeting with Dave Lamb, Michael Physick & Ian Thomson (DASE) (25/06)  
 Gary and I continued to attend catch-ups with Dave Lamb, Michael Physick (on leave), Ian Thomson. We talked about the trimesters briefly. We have also decided to increase the meeting frequency to once per fortnight and in a more casual manner.

## 5. Clubs Committee

As per rule, the Clubs Committee are not allowed to have meetings during the exams, thus several circular resolutions were passed for urgent grant and registration cases.

## 6. Student Media Committee

A deadline of submission of documents is set and we will be meeting soon to discuss the possible structures moving forward.



## 7. Meetings with the AUU Staff

I've been maintaining weekly meetings with Gary regarding operations of the AUU. I've also met with Kearin to discuss Student Media and Clubs.

## 8. Affiliates

### a. SRC

I've raised an issue regarding breach of Interaction of Media Policy with Ali. Ali is also working hard around the trimesters issue and have sent a letter to the VC. I would like to take this chance to commend Ali's approach to the matter by discussing with Kearin beforehand he releases anything.

### b. Student Care

Student Care will be busy in the coming weeks as the course marks being released.

Yours Sincerely,  
Oscar Zi Shao Ong  
AUU President

**To:** AUU Board  
**Subject:** Clubs Conduct Policy  
**Date:** 01/07/2019

Dear Board Directors,

We've agreed that there should be a rule/policy to govern the activities of clubs during O'Week. I've taken the Clubs Conduct that is currently in place and I am proposing

**Recommendation:**

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

**Create:**

Clubs Conduct Policy

and authorises the EO to create the Master Copy accordingly.

**Clubs Administrations Policy**

**Recommendation:**

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

**Amend:**

Clause 7.1.1.1. Evidence of non-compliance with any section of Clause 10 and/or Clubs Conduct Policy.

**Delete:**

Clause 11

**Renumber:**

Clause 12 (old) to 11

and authorises the EO to create the Master Copy accordingly.

Yours Sincerely,  
Oscar Zi Shao Ong  
AUU President

# CLUBS CONDUCT POLICY

## AUTHORITY

A Policy of the Adelaide University Union (AUU) enacted  
Pursuant to Clause 21 of the AUU Constitution

## POLICY

### 1. Objectives

- 1.1. To regulate Clubs' Conduct during AUU Events, especially during O'Week and Clubsland.
- 1.2. To ensure the fair and equitable treatment of Clubs and maintain the sense of Clubs Community.
- 1.3. To ensure clubs are treated with equal opportunity to promote themselves.
- 1.4. To ensure smooth operation of the events.

### 2. Definitions

- 2.1. The definitions in Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.
- 2.2. 'O'Week' means the orientation week of Semester One and the dates are as determined by the university.
- 2.3. 'Clubsland' means an annual event happening at the start of Semester Two and the dates are as determined by the AUU.
- 2.4. 'Club' or 'Clubs' means any club that has provisional or fully registration status with the AUU.
- 2.5. 'University' means the University of Adelaide.
- 2.6. 'Advertisement' means a notice or announcement in a public medium promoting a product and/or service and/or event and/or business. Medium includes but not limited to social media, posters, brochures and banner.

### 3. Interpretation

Interpretation of this policy is within the jurisdiction of the President, pursuant to the authority of Board.

### 4. Clubs Participation

- 4.1. All clubs require approval of participation from the AUU prior to any participation in O'Week or Clubsland.
- 4.2. Stalls and displays may not be set up during O'Week or Clubsland except as part of official displays and must receive prior approval from the AUU.
- 4.3. Club stalls, displays, and members during O'Week and Clubsland must not:

- 4.3.1 Promote third-party services or products without prior written approval from the AUU.
- 4.3.2 Feature external guests without prior written approval from the AUU.
- 4.3.3 Conduct activities or engage with students in club activities and promotions outside of official O'Week/Clubsland areas without written approval from the AUU.
- 4.3.4 Promote or distribute materials that are offensive, discriminatory, or insensitive to fellow students.
- 4.3.5 Engage in behavior that is offensive or inappropriate, or that harasses or disrupts other stalls, students and staff, or will bring the AUU and/or University into disrepute.
- 4.4. All stallholders and volunteers during O'Week or Clubsland must remain within the boundaries of their designated stall when active. Volunteers may not advertise or distribute flyers outside of their stall.

## **5. Sponsorships and Advertisements**

- 5.1. Clubs must not advertise offensive or false information, especially about the university.
- 5.2. Clubs must not receive sponsorships and/or advertise for any external group that conflicts with the interest of the University.

## **6. Clubs Behavior**

- 6.1. Any conduct of a threatening, intimidatory, or violent nature, whether directed at other clubs, students or at any other person, and whether intended to coerce or otherwise, is strictly prohibited. For the avoidance of doubt, threats and/or intimidatory acts, need not be physical in nature.

## **7. Enforcement of this Policy**

This policy is enforced alongside with the Clubs Administration Policy.

## Version Control Table

Version	Author	Date	Changes
V1.0	Oscar Ong		Enacted

**To:** AUU Board  
**Subject:** Rules Concerning The Conduct of Annual Elections, By-Elections and Referenda  
**Date:** 01/07/2019

Dear Board Directors,

The following is a rule change for Rules Concerning The Conduct of Annual Elections, By-Elections and Referenda to ensure the fair and democratic election of student representatives.

**Recommendation:**

Regarding the power granted in Clause 20 of the AUU Constitution concerning Rules, this Board resolves to:

**Add:**

Clause 8.2.2 The Returning Officer must not have been a candidate in AUU Annual Elections and/or a person closely associated with any election candidate within the last five years and/or the Executive Officer of the AUU.

**Renumber:**

Clause 8.2.2 (old) to 8.2.3 (new) till Clause 8.2.9 (old) till 8.2.10 (new)

and authorises the EO to alter the Master Copy accordingly.

Oscar Zi Shao Ong  
AUU President

Arabella Wauchope