

O'WEEK 2021

CLUB STALL REGISTRATION FORM



FAQ

Can I have a stall on more than one day?

Yes, if extra stalls are available. If you would like to be considered for a second stall please tick the 'I would like to go on a waiting list for a second stall' box when you submit your registration.

Can I choose where my stall is?

All club stalls will be located on the Math Lawns this year. Due to the large number of clubs represented at O'Week we are unable to accommodate specific stall placement requests on the day.

Can I arrive late/leave early at O'Week?

Stalls that are not filled at 9:45am will be offered to a club on the waiting list. In consideration of the look of the event, and the other clubs present, we ask that you do not pack up your stall early. Please make staffing arrangements to fill your stall for the allocated time; 9:45am – 3pm.

My club has a sponsor. Can I display their banner, wear their t-shirts, and give away their products at my stall?

No third parties may operate, have a presence or materials in your stall without written consent from the AUU. Please check in with us prior to O'Week with the details of your particular sponsorship agreement and we can look at if it can be accommodated.

Can I give away lollies, food, or drinks at my stall?

Yes, up to 50 units requires no approval from the AUU. Any more than this will require approval. Please make a note of any giveaways on your booking form. You will need to adhere to all food safety standards in the preparation, transport, and storage of your food.

In 2021 all food must be pre-packaged, COVID safe food give-aways.

Can I sell things from my stall?

Only memberships, materials and event tickets associated with your club can be sold from your stall. No food and beverage or other products can be sold from stalls at O'Week. Exceptions can be negotiated with the Adelaide University Union. Please discuss with us a minimum of two weeks prior to O'Week.

I want to bring a large item or piece of equipment in to my stall, can I do this?

We are generally able to accommodate larger items if you have notified us in advance. Please get in touch to discuss loading and safety requirements. We require a minimum of two weeks' notice prior to O'Week to approve any large items.

My club uses display props, costumes or (fake) weapons, will these be okay?

Generally yes, but please make a note on your booking form of what you will be bringing. No weapons are to be brought on the campus, even if they are fake, without the prior approval of the Union and campus security. We require a minimum of three weeks' notice prior to O'Week to seek approval.

I want to run a joint stall for O'Week, what is the process?

Unfortunately we are not able to accommodate joint stalls.

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What if I miss the induction session, can I still attend?

No. The induction is compulsory and must be attended to retain your booking. Anyone on the executive committee of your club can attend. There will be a second clubs induction scheduled for those who cannot attend on Wednesday 10th Feb.

Our club is running our own orientation event can you help me advertise this?

Yes. We advertise club orientation events at O'Week and via our Clubs social media page. Please fill out all event information on your booking form.

What is Clubsland?

Clubsland is a three day clubs expo held during the mid-year orientation period in August. A great way to introduce new students to your club and get some mid-year members.