

# Bank Details

EMPLOYEE INFORMATION	
Employee Surname: .....	Employee Given Name(s): .....
Employee Number: .....	New Employee: <input type="checkbox"/> (please tick to create employee number)
Effective from pay period commencing: (DD/MM/YY) .....	

BANK ACCOUNT DETAILS	
<b>1. Bank Account</b>	
Name of Financial Institution: .....	
Branch Name: .....	
Branch Address: .....	
Fixed Amount: \$.....	Full Nett Pay: (Y/N) <input type="checkbox"/>
BSB Number: .....	Account Number: .....
Account Name: .....	
<b>2. Bank Account</b>	
Name of Financial Institution: .....	
Branch Name: .....	
Branch Address: .....	
Fixed Amount: \$.....	Full Nett Pay: (Y/N) <input type="checkbox"/>
BSB Number: .....	Account Number: .....
Account Name: .....	

<u>Employee's Signature:</u> .....	<u>Date:</u> (DD/MM/YY) .....
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IN OFFICE USE:	
<u>Entered into Payroll System (Signature):</u> .....	<u>Date:</u> .....